



City of Parksville

Town of Qualicum Beach

ARROWSMITH WATER SERVICE (AWS)

PROJECT MANAGEMENT COMMITTEE MEETING NUMBER 8 - MINUTES

LOCATION: Council Chamber, City of Parksville
DATE: May 25, 1998 at 2:00 p.m.

ATTENDEES:

Bob Weir, P.Eng. (BW)	Town of Qualicum Beach
Greg Scott, P.Eng. (GS)	City of Parksville
Bob Colclough (BC)	Regional District of Nanaimo
George Holme	Regional District of Nanaimo
Jim Banks	City of Parksville
Tony Koers, P.Eng. (KRC)	KRC Consultants
Joe Scholte, P.Eng.	KRC Consultants
Chris Hardwick (WSCI)	Walter & SCI Construction (Canada) Ltd.

DISTRIBUTION:

All attendees	
Bill Luchtmeier	Town of Qualicum Beach
Bert Sebastian, P.Eng. (KRC)	KRC Consultants

ITEM	DESCRIPTION	ACTION BY
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1.0 **Schedule Update:** Chris Hardwick provided a detailed update.

1.1 **Dam Work: (concrete dam only)**

Walter SCI could not situate concrete batch plant on site. The Ministry of Environment had concerns about the second choice of site. The batch plant is now 6-7 kilometres from the dam, in a good site. There is room for trucks to manoeuvre, and the site will permit back to back pours. Over the winter, discussions with Koers and Agra resulted in a reduction of the number of pours required from 30 to 25 sections (same volume of concrete) which will help scheduling. There will be three sets of forms instead of the two originally planned. The foundation cleaning will continue to take more time to do properly.

ITEM	DESCRIPTION	ACTION BY
1.2	<p><u>Trench and Pipe Work:</u> The fusing machine broke on May 24 with three flanges left to fuse. Walter SCI will be installing pipe with valves, and then backfilling.</p>	info
1.3	<p><u>Ministry of Environment Concerns on Siltation:</u> In response to a question from Bob Weir, Chris advised that other alternative methods were carried out last weekend to alleviate Ministry concerns. No word has been received yet from the Ministry. Trash screen will be installed as soon as possible.</p>	info
1.4	<p><u>Changes in Staffing:</u> Dan Sherin is the new Site Superintendent, replacing Doug Kazakoff, the original site manager. Ross Lee is Earthworks Superintendent and Chris Hardwick's new title is Project Manager. Walter SCI has a new president, Brien Goodale, and a new vice president/district manager, Norm Tennock. Chris will follow up with a news release notice to Owners.</p>	WSCI
2.0	<p><u>KRC Progress Report:</u> Tony Koers provided the report:</p>	
2.1	<p><u>Change Orders:</u> Six change orders have been submitted, for a total of \$35,000.00. KRC and WSCI have had several meetings on the status of outstanding items. WSCI has not yet submitted details on the higher cost claims. This item is to be resolved by the next construction meeting in June.</p>	KRC/WSCI
2.2	<p><u>Partnering Session:</u> Wednesday, May 27, 1998, at the Bayside Inn Courtyard Room, 9:00 a.m. to noon, with lunch to follow. All present indicated they would be there, except for Jim Banks and George Holme, who will both try to free up their schedules to be able to attend.</p>	info
2.3	<p><u>Contract Price:</u> Walter & SCI agrees that the dam will probably come in for the contract price of \$3,683,000. Some items may have to be discussed in more detail.</p>	info
3.0	<p><u>Transportation to Site: (Vehicle Proposal)</u></p>	
	<p>Greg Scott proposed that the City of Parksville purchase a 4WD vehicle to be used as transportation to the dam site by the KRC inspector, on a lease basis. Concerns were raised about insurance, operation, communications, and access. Members in attendance were of the opinion that considering the condition of the road, the status quo (inspector using his own vehicle) would be best.</p>	

4.0 Voter Letter/Report:

Draft report accepted by Parksville and Qualicum Beach Councils, (and referred to AWS for comment) but not by RDN. A response to the referral to be issued by June 7.

5.0 New Business:

5(a) Partnering Session: May 27, Bayside Inn, 9:00 a.m. to 1:00 p.m. all

5(b) Appointment of Manager:
Proposed by Bob Colclough that although the position of manager of the Joint Venture was originally planned to rotate through Qualicum Beach, Parksville and the RDN on a yearly basis, it would be best to leave it as it is currently, until a more convenient time. The elected officials present approved the proposal.

5(c) Island Highway Corridor Alignment: BW, BC, GS
The Joint Venture partners had originally approached MOTH for approval to realign the water supply mains along the Island Highway corridor to Qualicum Beach. The Ministry recommends that AWS should formalize its application for use of the VIHP. Management staff will investigate proposed alignments. This is currently not a budget item for this year and therefore the extent of the request to MOTH will be reviewed. Will report findings for next meeting.

6.0 Next Meeting:

The next meeting will be held Monday, June 29, 1998, at 2:00 p.m. at City Hall, Parksville, in the Council Chambers.

Please advise the writer of any errors or omissions in the minutes. Unless otherwise advised in writing, the minutes shall stand as an accurate representation of the items discussed.

ARROWSMITH WATER SERVICE

Greg Scott, P.Eng.

GS:jr
gs/water/aws/minnov24